

**Okay. So the gasfitter's licensing is finally here.
WHAT DO I HAVE TO DO TO GET LICENSED?**

Step #1: Select which application route you want to take.

Existing Technician Route: If you are an existing heating technician and you can demonstrate by signed affidavit that you have at least 8,000 hours of field experience and have had some educational training in gas fitting, you may select the existing technician application route. If you select this route, you will be required to take either an eight-hour NFPA 54 class or take a test on NFPA 54. This will be required in addition to the eight hours of continuing education on gas fitting that is required of all licensed gas fitters.

Regular Application Route: If you have completed one of the approved certification programs and attained a passing score of at least 75%, you are eligible to apply via the regular route. In addition to the educational component, you will need to demonstrate the minimum number of hours of work experience for the specific level of licensure you are applying for.

Trainee Application Route: If you have not completed one of the approved certification programs or can not demonstrate at least 8,000 hours of field experience, you may obtain a trainee license. The trainee license is a restricted license which requires that the trainee be directly supervised by a licensed gas fitter holding an endorsement commensurate with the work being performed by the trainee.

Step #2: Select which level of licensure you wish to attain.

Gas Piping Installer (GPI). This level allows the technician to install gas piping only. This is the lowest level of gas fitter's license and does not permit the technician to install or service any gas fueled equipment.

Equipment Installer (EIN/EIP). This level allows the technician to install gas piping and gas fired equipment and appliances. This is the mid-level for gas fitting and does not allow the technician to perform any servicing of equipment. The EIN is for natural gas fired equipment and the EIP is for propane fired equipment.

Service Technician (STN/STP). This level allows the technician to install gas piping, gas fire equipment and appliances, and also to service gas fired equipment. This is the top level of licensure and it includes all lower levels. The STN is for natural gas fired equipment and the STP is for propane fired equipment.

Hearth System Technician (HST). This is a side-bar license that allows the technician to install and service hearth equipment only. It also includes the installation of gas piping specifically for hearth systems.

Step #3: Fill out application form (DSFM 123)

Select the proper application route on the form. Make sure form is legible. Fill in all fields properly. Make sure to sign form.

Step #4: Gather documentation.

ALL of the following must be submitted with your application:

- Photocopy of government issued photo ID. (i.e. Driver's License, passport, etc.)
- Two color passport sized photographs.
- Attach the proper work experience affidavit form.
 - o **Caution:** The two forms look very similar. However, there is a different form for existing tech application route and a different one for regular application route. Make sure you select the proper form.
 - o Existing technician forms must be notarized.
- For regular application route: Attach copies of your certificates and transcripts for the approved classes. You do not need to attach copies of classes that are not approved. Copies of out of state licenses, Ward Flex, or Trac Pipe classes are not needed and just clutter the application process.
- A check made out to the State of New Hampshire for \$225.00

Step #5: Submit application

Applications may be submitted in hand at our office at 110 Smokey Bear Blvd., Concord, NH. Smokey Bear Blvd is opposite Regional Drive at the intersection of Route 106.

Applications may also be mailed to NH State Fire Marshal's Office, Mechanical Safety & Licensing Section, 33 Hazen Drive, Concord, NH 03305